

OSU Extension Metro Master Gardener™  
Client Referral Form – Plant for ID only

Use this form for cases you need to upload to the MG Forum for research and diagnosis.

Name of Intake person FORREST GLEN Date 8.31.11 AM ☒ PM ☐  
Client name HOLLY VALLEY Daytime phone 503.555.1234  
Mailing address 0123 SE LEXINGTON PORTLAND 97222  
(Street address) (City) (Zip)  
Email address (if applicable) hollyvalley@mymail.net

**Provide information based on "Questions to Ask Clients" form on desk.**

(Use the back of this form if more space is needed)

**Take pictures of the plant** 1. Label with date & client information; 2. Upload images to MG Forum

Type of plant Tree ☐ Shrub ☐ Vine ☐ Herbaceous ☐ Evergreen ☒ Deciduous ☐ Houseplant ☐

Where growing Indoors ☐ Outdoors ☒ Potted ☐ In ground ☒ Greenhouse ☐ In water ☐

Exposure Full sun ☐ Part sun ☐ Full shade ☐ Part shade ☒

Soil Sandy ☐ Loam ☐ Clayey ☐ Soil moisture Well-drained ☐ Tends to be dry ☐ Wet ☐

Size Height 2' Width 2' Age, if known           

Flower description and bloom season WHITE FLOWERS, SMALL,  
NOT SHOWY, VERY FRAGRANT, BLOOMS IN  
WINTER

Describe leaves (Size; shape; color; arrangement; etc.?) SIMPLE, NARROW  
LEAVES. ALTERNATE. SHINY ON TOP SIDE

Describe fruit BLACK. BLUE BERRIES. SHINY. OVAL  
7mm. 9mm LONG

Client's concern? LIKES PLANT/WANTS NAME TO REQUEST@NURSERY

Uploaded to MG Referral Forum by Jarrel Knoll Date 8/31/11

**Answer from MG Referral Forum & Client notification**

Identification Sarcococca confusa - fragrant sarcococca  
Sweet box

Recommendation Plant in shade

Source(s) of information ID made by MGDx

\* Client notified by Jaurel Hedge Date 9/1/11 Via phone ☒ Via mail ☐ Via email ☐

\*After notification: 1) Record completion on Daily Log. 2) Place form in Archives loose-leaf.

Rev 2011-01